



B&B Trade Distribution Centre
www.bandbtrade.com

CUSTOMERS: Remit to Box 7217, London, Ontario, N5Y 5T3
SUPPLIERS: Invoice to Box 7217, London, Ontario, N5Y 5T3

LONDON:	675 York Street	Tel: 519-679-1770	Fax: 519-679-6010
ETOBICOKE:	10 Ronson Drive	Tel: 416-244-7700	Fax: 416-244-8551
HAMILTON:	18 Linden Street	Tel: 905-523-4466	Fax: 905-528-9904
WINDSOR:	810 E.C. Row N. Service Road	Tel: 519-969-4400	Fax: 519-969-5599
OAKVILLE:	2590 Bristol Circle, #B2 / B3	Tel: 905-829-1230	Fax: 905-829-3276
LONDON ADMIN:	285 Ashland Avenue	Tel: 519-679-1770	Fax: 519-659-1579

CONFIDENTIAL CREDIT APPLICATION AND AGREEMENT

Thank you for your request for credit facilities. Your Credit Application/Agreement to B&B Trade Distribution Centre (B&B) must be fully completed, signed, witnessed and received in our London Office to expedite processing. This agreement governs all sales to you of B&B products on terms and conditions set forth on the overleaf or which may be established from time to time by B&B.

General Business Details:

Legal Name of Business: _____ Tel: () _____
 Trade Name/Division/Parent Co.: _____ Fax: () _____
 Street Address: _____ City: _____ Province: _____
 Postal Code: _____ How long at this address: _____ Owned Y / N Rented/Landlord: _____
 Shipping Address (if different from above): _____
 Nature of Business: _____ Date Business Commenced: _____
 Legal form of business (check) Proprietorship Partnership Corporation HST No.: _____
 Do you require: P.O. # Y / N Release # Y / N Other Reference: _____
 Do you require: Invoices Mailed Faxed Statements Mailed Faxed

Ownership Details:

Principal: _____ Owner/Shareholder: _____ Title: _____
 Home Address: _____
 Other Owner/Partner/Officer: _____ Title: _____
 Home Address: _____
 Name of Contact Person for Accounts Payable: _____ Title: _____
 Please provide details of any pertinent previous employment or bankruptcy proceedings:

Credit Information:

Annual Sales \$ _____ No. of Employees: _____ Net Worth of Company: _____
 Name of Bank: _____ Branch: _____ Contact: _____
 Tel.: () _____ Fax: () _____ Amount of Credit/Loan/Overdraft \$ _____
 Account No.: _____ Assignment of Receivables/ Assets: Yes No
 B&B Credit Line Desired \$ _____ Estimated Monthly Purchases from B&B \$ _____

Current Supplier Reference:

Name :	City/Prov.:	Tel: ()	Fax: ()
Name :	City/Prov.:	Tel: ()	Fax: ()
Name :	City/Prov.:	Tel: ()	Fax: ()

Please all provincial licenses held: (Sheet Metal, Refrigeration, Oil Burner, Electrical, Fuel Safety Branch, MCCR Registration No., Gas Tech I, Gas Tech II, Gas Tech III.) List Attached

ODP#: _____ Contracting Business #: _____

Please refer to Terms and Conditions of credit privileges on next page (or reverse copy)

CONFIDENTIAL CREDIT APPLICATION AND AGREEMENT

This is an application and agreement for credit and shall apply to any and all credit extended by B and B Trade Distribution Centre (B&B) to the applicant who understands and agrees to the following terms and conditions of sale:

1. Terms of sale are 1% 10th proximate, net 15th month following (including warranty items). A prompt payment incentive of 1% of the net invoice amount (before HST) may be taken provided the payment is received at B&B’s London Corporate Office by the 10th of the month following the date of the invoice and there are no past due amounts outstanding.
2. **All returns must be authorized in writing** and a return goods number issued **before returning**. All returns are subject to inspection and restocking charges may apply. **Special Order Items Are NOT Accepted For Return**. Shipping errors or manufacturing defects exempted.
3. All remittances should be directed to our Corporate Office at P.O. Box 7217, London, Ontario, N5Y 5T3. NSF cheques will be subject to a \$25.00 processing charge. A service charge of 2% per month (24% per annum) may be applied to overdue balances.
4. Failure to comply with these Terms and Conditions may result in cancellation of credit privileges without notice. As members of Dun & Bradstreet and the Credit Bureau, historical credit information is reported on request.
5. Applicant agrees to bear all costs incurred in collecting any unpaid amounts including but not limited to collection agency, legal fees and court costs. Applicant agrees to grant B&B a security interest in any personal property of the signatory to secure any obligation owing by the Applicant to B&B.
6. The information given in this Application and Agreement is warranted to be true and correct and is given for the purpose of obtaining credit.
7. The Applicant consents to the obtaining of credit and/or personal information as may be required in connection with the credit line hereby applied for or any renewal or extension thereof and to the disclosure of any trade information concerning the applicant to any credit reporting agency or to any person with whom the Applicant has or proposes to have financial relations.

Authorized Officer/Owner:

Witness:

Signature

Date

Signature

Date

Print Name

Print Name

FOR OFFICE USE ONLY

Customer No. _____
 Delivery Route No. _____
 Salesperson _____
 Credit Limit \$ _____
 Category No. _____

Approved by: _____

Sales Manager

Credit Manager